

At 7:00 PM, Mayor Stumpf called the meeting to order and led the Pledge to the Flag. Due to Covide-19, the Board is meeting in the room next to the Board room so that all can social distance and Public can attend if they so desire.

The following were present:

John Stumpf	Mayor
Richard Hunt	Trustee
Patricia Sherwood	Trustee
Darwin Dominessy	Trustee
Trista Reisdorf	Trustee

Marcia Spencer	Clerk
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**OTHERS PRESENT:** Superintendent of Public Works Daren Smith and DVFD Chief Jeremy Lavery.

### MINUTES

Trustee Reisdorf seconded by Trustee Sherwood moved suspension of the reading of the Minutes of the previous board meetings of October 6, 2020 inasmuch as Board members had been supplied copies. Carried. Mayor Stumpf announced that corrections and alterations would then be heard, and concluding there were none, the minutes stand approved. Carried.

### REPORT

**Fire Chief Jeremy Lavery reported the following:**

For the month of October there were 25 calls:

<u>EMS Calls</u>		<u>CO Detector</u>	
Village	12	Village	1
Town of Yorkshire	5		
Town of Freedom	1		
Machias	1	<u>Auto Accident</u>	
Yorkshire	1	Town of Yorkshire	2
<u>Structure Fire</u>			
Town of Yorkshire	1		
Chaffee Sardinia	1		

Chief Lavery submitted to the Board **4 applications** for membership:

After review of the applications, it was moved by Trustee Hunt, seconded by Trustee Sherwood to approve the following applications for Cody Trumbull, Marissa Washburn, Brian Dash and Melissa Smith in the Delevan Volunteer Fire Company.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

Chief Lavery stated that the DVFD would be having a drive thru chicken and biscuit dinner on November 7, 2020.

### **#278 EXECUTIVE SESSION**

At 7:10 PM it was moved by Trustee Hunt, seconded by Trustee Sherwood to move into an Executive Session to discuss the work history of an individual, Chief Lavery, Clerk Spencer, and Supt. Smith to stay.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

At 7:20 PM, Mayor Stumpf closed the Executive Session.

### **#279 Delevan 5A Tanker**

Chief Lavery discussed the old tanker (5A) and what to do with it. Mayor Stumpf suggested it be given to the Yorkshire Highway Department if the Fire Company no longer had a use for it.

It was moved by Trustee Reisdorf, seconded by Mayor Stumpf to give the Town of Yorkshire Highway Department the Delevan 5A tanker.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

### **Superintendent of Public Works Daren Smith reported the following:**

- 1.) Pump tests had been done using the hydrant at the Training Center
- 2.) The compressor broke for the fire hall exhaust system
- 3.) Filled in twice for Crossing Guard Norton to cross kids.
- 4.) Finished brush pickup – always stragglers after the season has ended.
- 5.) Yorkshire Water Dept borrowed parts to fix water after the junkyard fire and later replaced the parts.
- 6.) Thermostat in old part of water building quit
- 7.) Heater on generator quit, coming Friday to fix it and perform annual maintenance.
- 8.) Radiant heater motor at garage quit.
- 9.) Where street was dug out on Regan for water repair has been patched.
- 10.) Slope on Prospect worked on
- 11.) Dump truck inspected, 2 new front tires.
- 12.) Working on V-plow

### **Clerk Marcia Spencer reported the following:**

- 1.) All Board Members supplied with a copy of the cash receipts.
- 2.) Issued handicapped parking permits
- 3.) Delivered trash stickers to Crosby's
- 4.) Prepared vouchers/abstract
- 5.) \$10,261.25 remains unpaid in water bills
- 6.) \$7334.91 remains unpaid in Village taxes with the breakdown as follows: taxes \$6769.35, interest \$541.56 and late notices \$24.00.

## **COMMUNICATIONS**

- 1.) Cattaraugus County requested letter of support for expanding broadband in the county, citing Covid-19 creating situations where people and students are having to work from home.

### **#280 BROADBAND**

It was moved by Trustee Reisdorf, seconded by Trustee Sherwood to have the clerk send a letter of support for expanding broadband in Cattaraugus County under the CARES Act.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

## **UNFINISHED BUSINESS**

### **#281 SNOWPLOW CONTRACT**

- 1.) It was moved by Trustee Sherwood, seconded by Trustee Reisdorf to authorize the Mayor to sign the snowplow contract with the Town of Yorkshire at \$170.00 per trip.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

## **NEW BUSINESS**

- 1.) Taxes Current to Taxes Overdue

### **#282 TAXES CURRENT TO TAXES OVERDUE**

It was moved by Trustee Reisdorf seconded by Trustee Sherwood to adopt the following resolution:

RESOLVED: that the Treasurer be and hereby is authorized to make the following budgetary transfer in the amount of \$7334.91, base taxes of \$6769.35, penalties of \$541.56 and late notice fees of \$ 24.00 from A250 Taxes Current to Taxes Overdue.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

- 2.) Water support Williamson Law

### **#283 AUTHORIZE CLERK TO SIGN WILLIAMSON LAW SUPPORT CONTRACT**

It was moved by Trustee Hunt, seconded by Trustee Reisdorf to authorize Clerk Spencer to sign the tech support contract for the water billing program for Williamson Law in the amount of \$1007.00.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

3.) Amend Budget –

### **#284 AMEND THE BUDGET FOR FIREMAN GRANT**

It was moved by Trustee Dominessy seconded by Trustee Sherwood to increase revenue line A4089 \$2469.60 and increase expenditure line A3410.46 \$2469.60 (Fireman Grant)

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

4.) Resolution to accept Records Retention Schedule – Clerk Spencer apprised the Board that she had received a new records retention and disposition schedule for NY.

### **#285 ADOPT RECORDS RETENTION 2020**

It was moved by Trustee Reisdorf, seconded by Trustee Sherwood to adopt the 2020 Retention and Disposition Schedule for New York. (Section 185.15, 8NYCRR)

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

### **APPROVAL OF BILLS**

The bills for the previous month of October were presented and audited. It was moved by Trustee Hunt seconded by Trustee Sherwood to make payment of \$17,686.70 Abstract #6, \$15,641.86 in General Fund Claims and \$2044.84 in payment of Water Fund Claims. Due to Covid 19, Board members were all supplied copies of the Abstracts and were able to review any/all vouchers. Board members decided not to sign and pass vouchers.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5 Nays 0, Absent 0. Carried.

### **ADJOURNMENT**

At 7:45 PM it was moved by Trustee Reisdorf seconded by Trustee Sherwood to adjourn. Carried.

**Marcia J. Spencer, Village Clerk**