

The Regular monthly meeting of the Yorkshire Town Board, for the month of June, was held on Monday, June 15, 2020 at Town Hall, 82 S. Main Street, Delevan NY

Supervisor Spencer called the meeting to order at 7:00pm

Roll Call:

Marcia Spencer, Supervisor, Present

Christopher Edmunds, Deputy Supv & Committee Member, Present

Kenneth Fisher, Coun. Member, Present

Bradley Regan, Coun. Member, Present

Teresa Hewitt, Coun. Member, Present

Other Town Officials present were Donna Lavery, Town Clerk; Larry Groves, Water Commissioner; Christopher Lexer, Highway Supervisor and Code Enforcement Officer; Lynn Guertin, Town Justice

On a Motion of Coun Hewitt, seconded by Coun Fisher, it was moved to dispense with the reading of the minutes of May 18, 2020 meeting.

Carried unanimously

**RESOLUTION #44-20**

On a Motion of Coun Edmunds, seconded by Coun Regan the following Resolution was Resolved, to approve the draft minutes of the May 18, 2020 Regular Town Board Meeting

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye

Ayes 5 -Nays 0 Adopted

Financial Report:

Supv Spencer presented her Supervisors monthly report for May 2020 to the Town Board for review and filed with the Town Clerk

On a Motion of Coun Hewitt, Seconded by Coun Edmunds, it was moved to approve the Supervisors Report

Carried unanimously

**RESOLUTION #45-20**

On a Motion of Coun. Hewitt, Seconded by Coun Edmunds, the following resolution was resolved that the Supervisors Monthly Report for May 2020 is accepted as submitted.

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye

Ayes 5 -Nays 0 Adopted

Report of Departments:

Larry Groves / Water Commissioner Report: (written) water meters are being read this week for the next billing. The AWQR (annual water quality report) has been approved, postcard notifications of the web address sent, newspaper ad ran the week of May 14. Certifications have been mailed to County and State Health departments. Heineman has been involved communicating with the construction crew building the new access driveway at Pioneer Schools. Heineman completed hydrant flushing last week (usually performed during Easter school shutdown, delayed due to the pandemic) There are several hydrants that need to be replaced, will be getting prices. We are ordering parts for fluoride equipment

repairs. Heineman has met with Blooms and Lexer regarding new water service. Several residents have contacted regarding filling swimming pools. We have never done this in the past. Do we have a version of proposed contract for Heineman. What can I do to move the process along?

Supervisor Spencer Stated the water contract is with the lawyer. We are working on the a few parts that need to be updated and changed. Such as original parts invoices.

Lynn Guertin / Town Justice: courts aware of virus. We are watching all updates for courts, no instructions yet. If is unknown when courts will open and at what capacity they will open. Right now there are only 3 things the courts can do and they have to be done by appointment only. Some of the things being talked about when courts reopen is time in and time out tracking sheet for those coming into building. Possible temperature taking. The courts will enforce sanitizing, social distancing and wearing masks.

The court is looking for a new court clerk, we will need to advertise for the new clerk.

Hopefully, our court will be open by September 2020. This closure has hit our court very hard and we will be extremely busy when we reopen.

Joe Neamon / Dog Control: has an updated unlicensed dog list and has been working making phone calls and tracking down those with expired or unlicensed dogs. Has issued tickets for unlicensed dog, licenses that expired over 1year ago. Hoping to get everyone back on track.

Chris Lexer / Highway Supervisor: Received notice that we will be receiving 80% of our CHIPS allocations for upcoming projects. We have been paving, chipping, mowing. We are still working short handed and will be interviewing soon for a fulltime position. Spring clean up will be in mid-July.

Salt Storage bids we received 2 bids for the salt storage building for the highway. We sent the 2 bids on to the lawyer and engineers. It is the recommendation to grant the project to Hybrid Building for \$259,660.

On a motion of Coun Edmunds, Seconded by Coun Regan, it was moved to award the bid of the Salt Storage shed to Hybrid Building at a bid of \$259,660 pending the release of DEC grant money.

#### RESOLUTION #46-20

On a motion of Coun Edmunds, Seconded by Coun Regan the following resolution was resolved the Town Board authorizes Town Supervisor to execute Notice of Award to Hybrid Building Solutions, LLC in accordance with the Town Engineer's recommendation, contingent upon confirmation that the grant awarded for the construction for the salt barn will be released to the Town.

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

Chris Lexer / Code Enforcement: permits can now be issued. Have been very busy issuing permits for projects and pools. Blooms have broken ground on their new store front. The health department has

issued a permit for a temporary holding tank since they will only have the one bathroom in the building. That will allow them to hook into the Yorkshire Sewer project in the future.

Yorkshire Corners Sewer Project: Talked to engineers, municipal solutions, attorney, move forward to start surveying

Talked to engineers, municipal solutions, attorney regarding moving forward to start surveying for the sewer project. We have 2 different survey quotes. One of the quotes will show state and town road right away and will also show parcel lines. Having this information in advance will assist in finding and getting easements. If we do it now it is \$9,000 more but it is one step closer to being shovel ready. Having this information will enable the engineers to keep working and moving forward on the Yorkshire Corners Sewer project. Still watching to make sure the sewer project WIIA grant continues to move forward. We plan to continue and apply for the WQIP grant when the application becomes available. We want to be more shovel ready as it helps when applying for the WQIP grant.

**RESOLUTION #47-20**

On a motion of Coun Hewitt, Seconded by Coun Fisher the following resolution was resolved to proceed with surveying for the Yorkshire Corners Sewer District. The surveying will include road right of ways, and parcel lines.

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

Supervisor Spencer stated that we need to hire a new court clerk. Robin has filled in. We need to place an advertisement for a court clerk.

**RESOLUTION #48-20**

On a motion of Coun Edmunds, Seconded by Coun Regan the following resolution was resolved to place an advertisement for a new court clerk.

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

**RESOLUTION #49-20**

On a motion of Coun Hewitt, Seconded by Coun Fisher the following resolution was resolved for Robin Pearl to remain court clerk until a new clerk is hired and trained.

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

Constable Position – Supervisor Spencer stated only 1 applicant that lives in the area. Joe Neamon is still interested in the Town Constable position.

We have received several complaints about different residences. Whomever we hire must be able to work with Chris somethings are property maintenance code and constable can cover these also. We need to get people to clean things up and move forward. The Town Constable answers to the Supervisor.

Following a brief discussion regarding training and qualifications

RESOLUTION #50-20

On a motion of Coun Regan, Seconded by Coun Hewitt the following resolution was resolved to hire Joseph Neamon for the Town Constable position

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

Email for Ginger Schroder regarding funding of appeal of Article 10 siting board decision. There was a brief discussion regarding the appeal of Article 10.

RESOLUTION #51-20

On a motion of Coun Edmunds, Seconded by Coun Regan the following resolution was resolved for the Town of Yorkshire to ask Cattaraugus County Legislators for funding to pursue an appeal of Article 10 siting board decision.

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

Monthly Audit: All town board members have had the opportunity to audit all vouchers (bills, invoices, or statements) submitted for payment

Pay Claims:

RESOLUTION #52-20

On a motion of Coun Hewitt, Seconded by Coun Fisher the following resolution was resolved, the following claims for payment be approved: General Fund Claims #110 - #134, in the amount of \$6,655.54 as set forth in the General Abstract No. 6 Dated June 15, 2020; Highway Fund Claims #77 – 84, in the amount of \$9,799.35 as set forth in the Highway Abstract No 6 Dated June 15, 2020; Water District #1 Fund Claims #31 – 37, in the amount of \$3,189.30 as set forth in the Highway Abstract No. 6 Dated June 15, 2020; Water District #2 Fund Claims #6 – 7, in the amount of \$786 as set forth in the Water District #2 Abstract No. 6 Dated June 15, 2020

Spencer, Aye; Fisher, Aye; Edmunds, Aye; Regan, Aye; Hewitt, Aye  
Ayes 5 -Nays 0 Adopted

With no further business, on a Motion of Coun. Regan, Seconded by Coun Hewitt, the meeting was adjourned at 8:10pm Carried Unanimously

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Donna Lavery, Town Clerk

