

April 4, 2017

At 7:00 PM, Mayor Stumpf called the meeting to order and led the Pledge to the Flag.

The following were present:

John Stumpf	Mayor
Richard Hunt	Trustee
Patricia Sherwood	Trustee
Darwin Dominessy	Trustee
Trista Reisdorf	Trustee

Marcia Spencer	Clerk
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OTHERS PRESENT: Superintendent of Public Works Daren Smith, Fire Chief Jeff Holmes, Second Assistant Fire Chief Jeremy Lavery, Code Enforcement Officer Christopher Lexer, Constable/Dog Control Officer Richard Swift, Arcade Herald reporter Leslie Lange, and property owner Robert Mamon.

MINUTES

Trustee Hunt seconded by Trustee Sherwood moved suspension of the reading of the Minutes of the previous board meeting March 7, 2017 and Special Board meeting March 21, 2017 inasmuch as Board members had been supplied copies. Carried. Mayor Stumpf announced that corrections and alterations would then be heard, and concluding there were none, the minutes stand approved. Carried.

#84

ORGANIZATION OF THE BOARD

It was moved by Trustee Hunt, seconded by Trustee Sherwood to approve the following appointments and resolutions.

APPOINTMENTS

Deputy Mayor	Richard Hunt
Village Clerk	Marcia Spencer
Treasurer	Diane Finch
Village Attorney	Rob Steinhaus
Constable	Richard Swift
Dog Control Officer	Richard Swift
Registrar	M. Fred Clark
Building Inspector	Christopher Lexer

Zoning Officer
Historian
Keeper of the Clock
Official Depository
Official Newspaper
Crossing Guard
Crossing Guard
Water Engineer

Christopher Lexer
Jacqueline Cornwall
Eric McAfee
Five Star Bank, M&T Bank, Bank of Castile
Arcade Herald, Inc.
John Perrington
Kathy Norton
Chatfield Engineering

RECREATION COMMITTEE

Jack Stumpf Richard Hunt

COMMITTEES

Fire Department
Legal
Parks
Refuse Disposal
Street Lights
Trees
Water Department
Youth Recreation
Building Inspector
Zoning Officer
Streets & Sidewalks
Constable

Trustees Sherwood & Hunt
Mayor Stumpf
Trustees Reisdorf & Sherwood
Trustees Hunt & Dominessy
Trustees Sherwood & Reisdorf
Trustees Hunt & Dominessy
Trustees Sherwood & Hunt
Mayor Stumpf & Trustee Hunt
Mayor
Mayor
Trustees Dominessy & Reisdorf
Mayor

ORGANIZATION MEETING RESOLUTIONS

The Board of Trustees shall meet the **first Tuesday of each month at 7:00 PM**, except in July when the Board will meet on July 11, 2017 due to the holiday, in the Delevan Municipal Building for the purpose of conducting official business. Work Sessions to be scheduled as needed.

INVESTMENT POLICY

The Board of Trustees of the Village of Delevan adopt the investment policy, which was passed on April 6, 1993 with the following amendment: add to Designation of Depositaries: Bank of Castile and Five Star Bank.

ADVANCE APPROVAL OF CLAIMS

RESOLVED: that the Board of Trustees of the Village of Delevan adopt the claim policy which was passed on April 3, 2001, including attendance at municipal meetings and training.

CLAIMANTS CERTIFICATION

The Village Board will not require claimants certification signatures if there is a bill of sale or invoice (statement) for merchandise delivered to the Village.

MILEAGE ALLOWANCE

WHEREAS: the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

NOW THEREFORE BE IT RESOLVED: that the Board of Trustees shall approve reimbursement to such officers and employees at the rate of 40 cents per mile.

ESTABLISHING HOURLY RATE

The hourly rate during the 2016-2017 fiscal year is hereby established at \$12.00 per hour for a part-time laborer and \$10.50 for the cleaning person.

ANNUAL REVIEW OF PURCHASING POLICY

RESOLVED: that the Board of Trustees of the Village of Delevan adopt the purchasing policy which was passed on April 2, 2002 and amended on February 16, 2010 to include small, minority or women-owned businesses.

ATTENDANCE AT ASSOCIATION MEETINGS

After review of the Association Meetings Policy adopted in 2001, it was moved by Trustee Sherwood, seconded by Trustee Hunt that the policy should remain the same.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

REPORTS

Fire Chief Jeff Holmes reported the following 38 calls:

EMS:

Village	12	STRUCTURE FIRE:	
Town of Yorkshire	05	Yorkshire	01
Town of Freedom	04		
Yorkshire	05		
VEHICLE FIRE:			
Village	01	AUTO ACCDIENT:	
		Town of Yorkshire	01
MUTUAL AID STANDBY:		Town of Freedom	01
Machias	02		
DIST 2 FAST TEAM:			
West Valley	01	RUBBISH FIRE:	
Machias	01	Town of Yorkshire	01
CO DECTECTOR ACTIVATION:			
Town of Yorkshire	01	POWER LINES DOWN:	
		Town of Yorkshire	01
TREE DOWN:			
Town of Yorkshire	01		

Constable Richard Swift reported the following:

6 unlicensed cars, 2 were removed, 4 on a do day notice. There were 3 junk notices, I was remedied, 1 is progressing and one is in the 30 day period.

Dog Control Officer Richard Swift reported the following:

8 Calls were fielded; 1 barking, 2 inadequate shelter, 3 loose, 1 wandering and 1 informational call. Two Court appearances, one in January resulting in a fine and one in Court this Thursday.

Superintendent Daren Smith reported the following:

- 1.) Town has been assisting him. Town chipped brush and serviced the chipper.
- 2.) Brush pile drop off is not opened yet.
- 3.) A lot of sidewalks complaints – garbage or cars on sidewalks; there is a State Law prohibiting parking on sidewalks.
- 4.) Was contacted by police and bus drivers in regard to water coming up on N Main Street. Initially water was coming up but when arrived to mark the leak had quit.
- 5.) Meter giving problems, replacement won't be in for months.
- 6.) Class – Health Dept presented at BOCES on new process on testing.
- 7.) Baseball has started but the Village Office was unaware.

Clerk Spencer reported the following:

- 1.) Submitted required paperwork for Crosby's to sell trash stickers

- 2.) Routine Correspondence
- 3.) Booked meeting room
- 4.) Typed Constable letters
- 5.) Copy of cash receipts supplied to all Board Members
- 6.) Received from Cattaraugus County, \$7347.51 for 2016-2017 returned Village Taxes.

#85 PUBLIC HEARING

At 7:15 PM Mayor Stumpf opened the Public Hearing on the Budget. At 7:22 PM with no one wishing to speak for or against, it was moved by Trustee Sherwood, seconded by Trustee Hunt to close the public hearing.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

COMMUNICATIONS

- 1.) Southern Tier West Conference will be held May 10, 2017 at Houghton
- 2.) CCMOA meeting will be held at the Little Valley Legion, speaker to be announced – two will attend.

NEW BUSINESS

- 1.) **Approve Budget**

#86 ADOPT THE 2017-2018 BUDGET

The following resolution was moved by Trustee Sherwood, seconded by Trustee Hunt:

WHEREAS: the Tentative Budget for the year 2017-2018 has been presented to the Board and an advertised Public Hearing was held,

NOW THEREFORE BE IT RESOLVED: that the said tentative budget be and hereby is adopted as the budget of the Village of Delevan for the year 2017-2018 with a tax rate of 14.795000 mils per thousand.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

#87 DELINQUENT WATER

It was moved by Trustee Reisdorf, seconded by Trustee Sherwood to authorize Clerk Spencer to add the delinquent water bills to the taxes. Spencer will provide an updated list to the Board at the next meeting.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

APPROVAL OF BILLS

The bills for the previous month of March were presented and audited. It was moved by Trustee Sherwood, seconded by Mayor Stumpf to make payment of \$11,123.56 Abstract #11, \$10,091.67 in General Fund Claims and \$1031.89 in payment of Water Fund Claims.

Trustee Dominessy aye, Trustee Hunt aye, Trustee Reisdorf aye, Trustee Sherwood aye, Mayor Stumpf aye. Ayes 5, Nays 0, Absent 0. Carried.

ADJOURNMENT

At 7:36 PM it was moved by Trustee Hunt, seconded by Trustee Sherwood to adjourn. Carried.

Marcia J. Spencer, Village Clerk