

The regular monthly Town Board Meeting of the Town of Yorkshire Town Board, for the month of December, was held on December 18, 2017, at the Yorkshire Town Hall, 82 Main Street, Delevan, NY.

Supervisor Marcia Spencer called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag of the U.S.A.

Roll Call:

Marcia Spencer, Supervisor, Present
Constance Walker, Councilmember, Absent
Kenneth Fisher, Councilmember, Present
Tammy George, Deputy Supv & Councilmember, Present
Teresa Hewitt, Councilmember, Present

Other Town Officials present were: Fred Clark, Town Clerk; Larry Groves, Water Commissioner, Highway Supt Chris Lexer, Council Member Elect Christopher Edmunds, Joe King, Constable

Also present, Laney Hill, Arcade Herald Reporter.

Clerk Clark advised that an update was made on the draft meeting minutes and that each board member has a copy of the revision.

On a Motion of Coun Fisher, seconded by Coun George, it was moved to dispense with the reading of the minutes of the November 20, 2017 board meeting. Carried unanimously.

RESOLUTION #110-17

On a Motion of Coun George, seconded by Coun Fisher, the following Resolution was Resolved, to approve the draft minutes of the November 20, 2017 Regular Town Board Meeting, as printed.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Absent.
Ayes 4 - Nays 0 – Absent – 1 Adopted

Communication:

Supv Spencer received letter to Bryan Milks regarding bacterial examination of water sample

Reports of Committees:

"NONE"

Monthly Financial Reports:

Supv Spencer presented her Supervisor's Monthly Report for November 2017 to the Town Board, and filed the report with the Town Clerk (*Note R #111-17).

RESOLUTION #111-17

On a Motion of Coun Hewitt, seconded by Coun Fisher, the following Resolution was Resolved, that Supv Spencer's Monthly Financial Report for November 2017 is accepted as submitted (& is included in the minutes).

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Absent.
Ayes 4 - Nays 0 – Absent – 1 Adopted

Justice Reports:

Justice Heather Tomes sent a check to the Town Supervisor Spencer in the amount of \$6,054.00 for the month of November 2017.

Justice Lynn Guertin sent a check to the Town Supervisor Spencer in the amount of \$4,481.00 for the month of November 2017.

Town Clerk Clark presented his monthly financial report for the month of November 2017, in the amount of \$2,791.01, to the Town Board for review.

Privilege of the Floor/Public Comments-Concerns-Questions

"NONE"

Special Orders:

"NONE"

General Orders and Old Business:

Supervisor Spencer gave an update to security as provided by the Court, per request from previous meeting. It was determined that the entrance door cannot be locked. Rob McNally, a second Court Constable, did come in on court night. Coun George asked Constable King how it went with Rob, whom indicated it was a satisfactory solution for now. Coun Hewitt inquired if the Justices and Court Clerk have panic buttons in case of emergency, to which Constable King affirmed for Justices and pretty sure about the Court Clerk.

Reports of Department Heads:

David Cummings/Dog Control Officer - (No report)

Supervisor Spencer read a letter of resignation from DCO Cummings, effective January 1, 2018. Supv Spencer indicated that board will need to consider a new appointment in January Re-Org meeting. She indicated that alternate DCO Joseph Neamon has been spending a lot of time over last few months handling majority of issues and that he was indeed interested in the position as primary Dog Control Officer. Coun George reminded board that last year when advertised for the position, there was no interest. Coun Hewitt asked if Joseph Neamon wife would be working with him also, to which Supv Spencer indicated that his wife could be considered as alternate, but that she had asked Neamon to work with Town to identify another alternate, since if both Joe and Kathy were on vacation, it would not leave a viable alternate contact.

Mary Gilbert/Zoning Board of Appeals Secretary - (Written report)

Will not hold a meeting in December.

Larry Groves/Water Commissioner – 1-Meter Reads completed, Clerk Clark has bills ready to be mailed. 2—Thanked Highway Dept for their great response and support in removing a tree in access road to the water tank, they had jumped right on the request. (3) Had an emergency repair on Route 39 near the old dry cleaners. Dan Heineman responded and needed support from D&H, due to limited staff at the time. D&H responded quickly and the repair was done on same day. Coun Fisher asked if it was just a pipe break? Comm Groves indicated yes and that the pipe is likely 50-60 years old and goes under a drainage system with pipe encased in concrete. Indicated there has probably been 4 or 5 concerns such as this over the last 35 years.

Christopher Lexer/CEO -

Written Report: Issued Six Building Permit and 3 Zoning Permits in November 2016 with fees totaling \$1,918.00. Working on closing out some open permits along with fire and safety inspections. Also working with some people who started work without permits

Christopher Lexer/Hwy Supt – Written Report.

Took delivery of new loader. Have been plowing and sanding as needed. When we are not plowing we have been mixing sand and working on our equipment.

New Business:

“NONE”

Supv Spencer and Council Members discussed the upcoming January and February meeting schedule and Annual Financial Audit requirements. It was concluded that the Annual Re-Org Meeting will be held on Wednesday January 3, 2018 at 7 p.m. The Regular January Board Meeting will be moved from Monday January 15, 2018 (Martin Luther King Day) to Wednesday January 17, 2017, beginning at 6 p.m. The Annual Financial Audit of Town Officials will be conducted at this meeting. The Monday February 19, 2018 (Presidents Day) Meeting will be moved to Wednesday February 21, 2018, beginning at 7 p.m. Legal Notice to be placed in Arcade Herald by Clerk Clark. Note R# 112-17

RESOLUTION #112-17

On a Motion of Coun George, seconded by Coun Fisher, the following Resolution was Resolved, that the 2018 Re-Org Meeting will be held on Wednesday January 3, 2018 beginning at 7 p.m. The January 2018 Regular Board Meeting will be moved from Monday January 15, 2018 (Martin Luther King Day) to Wednesday January 17, 2018, beginning at 6 p.m. The Annual Financial Audit of Town Officials will be conducted at this meeting. The Regular Board Meeting for February 2018 will be moved from Monday February 19, 2018 to Wednesday February 21, 2018 beginning at 7 p.m. Legal Notice to be placed in Arcade Herald by Clerk Clark.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Absent.
Ayes 4 - Nays 0 – Absent – 1 Adopted

Supv Spencer and Board discussed any year end required payments. Note R# 113-17

RESOLUTION #113-17

On a Motion of Coun Hewitt, seconded by Coun Fisher, the following Resolution was Resolved, Supv Spencer is authorized to pre-pay any necessary year end expenses as deemed so by Supv Spencer

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Absent.
Ayes 4 - Nays 0 – Absent – 1 Adopted

Supv Spencer requested the following budget transfers for year-end balancing
Decrease A7550.4 Celebrations \$50.00, Increase A1920.4 Municipal Assoc Dues \$50.00

Increase Highway Aid Revenue DB3501 \$54,081.64, Increase Capital Improvements
DB5112.4 \$54,081.64

Decrease DB9050.8 Unemployment \$234.15, Increase DB9030.8 Social Security \$234.15

Decrease Water Dist 1 SW8320.4 Supply & Pumping Contractual \$120.00, Increase Water
Dist 1 SW9050.8 Unemployment Insurance \$120.00

Decrease Water Dist 2 SW8320.4 Supply & Pumping Contractual \$5.00, Increase Water Dist
2 SW9030.8 Social Security \$5.00

Increase A2706 Grants from Other Govt \$10,263.80, Increase A1110.4 Court Contractual
\$10,263.80

RESOLUTION #114-17

On a Motion of Coun George, seconded by Coun Hewitt, the following Resolution was
Resolved, to make the following budget transfers

Decrease A7550.4 Celebrations \$50.00, Increase A1920.4 Municipal Assoc Dues \$50.00

Increase Highway Aid Revenue DB3501 \$54,081.64, Increase Capital Improvements
DB5112.4 \$54,081.64

Decrease DB9050.8 Unemployment \$234.15, Increase DB9030.8 Social Security \$234.15

Decrease Water Dist 1 SW8320.4 Supply & Pumping Contractual \$120.00, Increase Water
Dist 1 SW9050.8 Unemployment Insurance \$120.00

Decrease Water Dist 2 SW8320.4 Supply & Pumping Contractual \$5.00, Increase Water Dist
2 SW9030.8 Social Security \$5.00

Increase A2706 Grants from Other Govt \$10,263.80, Increase A1110.4 Court Contractual
\$10,263.80

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Absent.

Ayes 4 - Nays 0 - Absent - 1 Adopted

Monthly Audit - All Town Board Member had the opportunity to audit all vouchers (bills,
invoiced & statements) submitted for payment and to initial the vouchers (*Note R #115-17).

RESOLUTION #115-17

On a Motion of Coun George, seconded by Coun Hewitt, the following Resolution was
Resolved, for the approval of the following claims for payment:

General Fund Claims #318-341 in the amount of \$4,677.37, as set forth in General Abstract
No. 12 Dated December 18, 2017; Highway Fund Claims #154-173, in the amount of
\$21,406.22, as set forth in Highway Abstract No. 12 Dated December 18, 2017; Water Dist #1
Fund Claims #68-73, in the amount of \$2,444.74, as set forth in Water Dist #1 Abstract No. 12
Dated December 18, 2017; Water Dist #2 Fund Claims #14, in the amount of \$700.50, as set
forth in Water Dist #2 Abstract No. 12 Dated December 18, 2017.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Absent.

Ayes 4 - Nays 0 - Absent - 1 Adopted

With no further business, on a Motion of Coun Hewitt, seconded by Coun Fisher, the meeting was adjourned at 7:48 pm. Carried unanimously.

Fred Clark, Town Clerk