

REGULAR MONTHLY TOWN BOARD MEETING MINUTES - MAY 18, 2015

The regular monthly Town Board Meeting, of the Yorkshire Town Board, for the month of May, was held on May 18, 2015, at the Town Hall, 82 South Main Street, Delevan, NY.

Supervisor Spencer called the meeting to order at 7:00pm with the Pledge of Allegiance to the Flag of the USA.

Roll Call:

Marcia Spencer, Supervisor, Present
Constance Walker, Council Member, Present
Kenneth Fisher, Council Member, Present
Tammy George, Deputy Supv & Council Member, Present
Teresa Hewitt, Council Member, Present

Other Town Officials present were: Fred Clark, Town Clerk; Christopher Lexer, Supt of Highways & Codes Enforcement Officer/Zoning Officer; Larry Groves, Water Commissioner;

Also present was Casey Dunlap, reporter from the Arcade Herald.

On a Motion of Coun Walker, seconded by Coun Fisher, it was moved to dispense with the reading of the draft minutes of the April 20, 2015 regular town board meeting. Carried unanimously.

RESOLUTION #40-15

On a Motion of Coun Hewitt, seconded by Coun George, the following Resolution was Resolved, to approve the draft minutes of the April 20, 2015 Regular Monthly Town Board Meeting as printed.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.

Ayes 5 - Nays 0 - Adopted

COMMUNICATIONS:

2 Dog Bites, referred to County. Standard 10 day quarantine required.

Supv Spencer has received the Federal Energy Regulatory Commission North Access 2016 Project. Notice of public scoping, specific questions or concerns.

Reports of Committees:

Coun Hewitt report for Youth Recreation; (1) Swim Program will be held at the Pioneer Middle School; (2) Interviews taking place on Thursday May 21, 7 applicants; (3) Busing quotes are out and will be confirmed upon review / return. (4) A corrected ad will be run in the Arcade Penny Saver, to insure no confusion on the no cost for town residents and \$200 fee for non-residents.

Monthly Financial Reports:

Supv Spencer presented her Supervisor's monthly report for April 2015 & the budget report, as prepared by Diane Finch, CPA, for the month of March 2015, to the Town Board for review, and filed the reports with the Town Clerk (*Note R #41-15).

RESOLUTION #41-15

On a Motion of Coun Fisher, seconded by Coun Hewitt, the following Resolution was Resolved, that the Board had reviewed the Supervisor's monthly report for April 2015 & approves the report as submitted.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.

Ayes 5 - Nays 0 - Adopted

Town Clerk Clark presented photocopies of his monthly financial report for April 2014, in the amount of \$2,555.16, to the Town Board for review.

Copies of Town Justices Financials were provided. They are on file with the Town Clerk

Tax Collector Clark reported on the Final 2015 tax collection activities, with receipts of \$2,900,841.09 withdrawals of \$2,900,841.09. Final Reconciliation done with County and final payment to Supervisor on May 5 of \$134.97

Coun Tammy George did the required Annual Audit on Wednesday May 13, 2015. Audit was deemed acceptable with no deficiencies noted.

RESOLUTION #43-15

On a Motion of Coun Hewitt, seconded by Coun Fisher, the following Resolution was Resolved, that the 2015 Annual Audit of Tax Collecting activities has been completed and accepted with no deficiencies or audit points found.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.
Ayes 5 - Nays 0 - Adopted

Residents Time:

No residents outside of Town Officials attended the meeting.

Special Orders:

"NONE"

General Orders & Old Business:

Reports of Department Heads:

Mary Gilbert/ZBA Secretary (Written Report) -

Two Variance appeals for ZBA on Wednesday May 13. L. Dominessey use variance appeal was adjourned at April meeting, pending report from the County Planning Board. Ryan Ricketson is requesting an area variance to build a garage on McKinstry Road.

Larry Groves/Water Com -

(1) Water Leak Rt 39 (Hoffman), Temp line in place now is ok, will need to replace line. Larry will review cost and define any Board requests for support to homeowner (2) Annual water report will be sent out in next week or so. (3) Larry indicated he will continue to read meters for next quarter, resulting in savings to the Town Budget. The Board recognized his efforts and appreciation in this matter.

Christopher Lexer/Codes Enforcement Officer -

Issued Building Permits & Zoning Permits in April 2015 with fees totaling \$647.50.

Received quote from E&M for \$150 to update the zoning map for the addition of French Road, given the need for this update Chris would like the board to consider to expand slightly the E&M quote for the addition of the French Road to the Zoning Map, to include additional key measurements that more easily define the various zones, i.e. Commercial & Agricultural.

RESOLUTION #44-15

On a Motion of Coun George, seconded by Coun Fisher, the following Resolution was Resolved, to accept the quote from E&M for the addition of French Road to Zoning Map and to expand the request to add additional key measurements that will more easily define the various zones measurements, i.e. Commercial, Agricultural, etc.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.
Ayes 5 - Nays 0 - Adopted

Supev Spencer and Christopher Lexer indicated that the Town Attorney has raised some questions regarding the definition of fencing in the newly proposed zoning amendment update that was sent for review. Was agreed to send back to planning board to review all inputs

RESOLUTION #45-15

On a Motion of Coun Walker, seconded by Coun Hewitt, the following Resolution was Resolved, to send back to the planning board the gathered inputs on the proposed amendments, including specific concerns with the fencing. Planning board can resubmit request upon review / update.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.
Ayes 5 - Nays 0 - Adopted

Christopher Lexer/Hwy Supt -

- (1) Spring trash clean up went very well/completed the trash pickup in one day this year.
- (2) Filed Perpetual Inventory Fuel Records for April 2014 with the town clerk.
- (3) Hand patching roads when needed, over next couple months will be prepping roads that are scheduled for sealing.
- (4) Continue with repairs and Maintenance items as they come up during month.

New Business:

NYS DOT has proposed a contract for the project of Highway Rehabilitation of NY route 39, NY route 16, to the Wyoming County line. Pin 5812.3. The DOT has requested a board resolution be considered in support of the said project

RESOLUTION #42-15

On a Motion of Coun Hewitt, seconded by Coun Walker, the following Resolution was resolved, to accept and support the submitted DOT proposed contract for the subject of Highway Rehabilitation of NY route 39, NY route 16, to the Wyoming County line. Pin 5812.3 The Town accepts all aspects and points of submitted contract, with no exceptions. Granting the State of New York authority to perform the adjustment for the owner and agreeing to maintain facilities adjusted via State-let contract.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.
Ayes 5 - Nays 0 –Adopted

Town Clerk Clark requested the Board to consider to allow to pursue a project with Southern Tier West for an updated Town of Yorkshire Website that will include all different departments, downloadable forms, links, community wide information updates, meeting minutes, etc. Research by Clerk Clark has found that because we are a CAP member, the cost for development and ongoing hosting is significantly reduced vs. other Civic sources. It is believed that by enhancing a website beyond the “Official Listing of Officers” only, it will provide a benefit to many residents whom are looking for specific information regarding Town requirements and overall informational updates. It is also possible to have one sight for both Town and Village of Delevan, thus allowing for a shared cost solution, providing there was interest and agreement with the Village.

RESOLUTION #46-15

On a Motion of Coun Hewitt, seconded by Coun George, the following Resolution was Resolved, approve Town Clerk Clark to proceed with Southern Tier West on development and hosting of an more enhanced Town of Yorkshire Website. A Shared solution with the Village of Delevan can be considered, but can proceed in advance of this.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.
Ayes 5 - Nays 0 –Adopted

Supv Spencer provided copies of the current planned efficiencies that will be updated with NYS Dept of Budget that is required for the 1% Tax Credit. Indications are that we have more than adequate savings identified and that input to the Dept of Budget will take place in an on line system by June 1. Do not expect any issues.

Monthly Audit - All Town Board Members present had the opportunity to audit all vouchers (bills, invoices & statements) submitted for payment and to initial the vouchers for payment (*Note R #47-15).

Pay Claims:**RESOLUTION #47-15**

On a Motion of Coun Walker, seconded by Coun George, the following Resolution was Resolved, for the approval of the following claims for payment: General Fund Claims #117-149, in the amount of \$15,265.52 as set forth in General Fund Abstract No. 5 Dated May 18, 2015; Highway Fund Claims #65-77, in the amount of \$13,137.31 as set forth in Highway Fund Abstract No. 5 Dated May 18, 2015; Water Dist #1 Fund Claims #28-34, in the amount of \$1,773.57 as set forth in Water Dist #1 Fund Abstract No. 5 Dated May 18, 2015.

Spencer, Aye; Fisher, Aye; George, Aye; Hewitt, Aye; Walker, Aye.
Ayes 5 - Nays 0 - Adopted

With no further business, on a Motion of Coun George, seconded by Coun Walker, the meeting was adjourned at 8:15 pm. Carried unanimously.

Fred Clark, Town Clerk

